



Please follow the steps below *before* your immigrant visa interview at the U.S. Embassy in Caracas, Venezuela.

### Step 1: Register your appointment online

Click on the below link to register and select your delivery location. Selecting your delivery location gives us the information we need to return your passport and sealed envelope after your interview. Registration is free. Click the “Register” button below to register.

[Register](#)

### Step 2: Schedule a medical exam in Venezuela

As soon as you receive your appointment date, you must schedule a medical exam in Venezuela because doctors can take up to five weeks to deliver results. Click the “Medical Exam Instructions” button below for a list of designated doctors’ offices in Venezuela. Please schedule and attend a medical exam with one of these doctors *before* your interview.

[Medical Exam Instructions](#)

### Step 3: Complete your pre-interview checklist

It is important that you bring all required original documents to your interview. We’ve created a checklist that will tell you what to bring. Please print the checklist below and bring it to your interview along with the listed documents.

[Pre-Interview Checklist](#)

### Step 4: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

[Interview Guidelines](#)

### Contact information

U.S. Embassy  
Calle F con Calle Suapure,  
Urb. Colinas de Valle Arriba,  
Caracas, Venezuela 1080

☎ Phone:  
58 (212) 975-6411

✉ Email:  
[ImmigrantCaracas@state.gov](mailto:ImmigrantCaracas@state.gov)

🌐 Website:  
[ve.usembassy.gov](http://ve.usembassy.gov)

📍 Map:



### Other links

- [Diversity visa instructions](#)
- [After your interview](#)
- [Frequently asked questions](#)
- [Where to get civil documents](#)

### Social media



### Interview Preparation Video



# Medical Exam Instructions



All immigrant visa applicants, regardless of age, require a medical examination prior to the issuance of a visa. Only a physician accredited by the U.S. Embassy can perform this exam. **It is your responsibility to schedule a medical exam with one of the doctors listed below before your visa interview** at the U.S. Embassy. Medical examination results from other physicians will not be accepted.

## CARACAS

### **Clínica Sanatrix**

4ta Av. con 2da Calle, Piso 1, Consultorio 107,  
Urb. Campo Alegre, Caracas  
Central: 0212-201-6255  
Tel: 0212-265-9602 and 201-6167

### **Dr. Rigoberto Marcano**

Ambulatorio Medis - Av. Jose María Vargas, C.C.  
Santa Fe, Nivel Oficina C3, Consultorio 2, Urb.  
Santa Fe Norte, Caracas  
Tel: 0212-979-5275  
Website: [medicinapreventiva.com.ve/usembassy](http://medicinapreventiva.com.ve/usembassy)

## MARACAIBO

### **Dr. Pedro Páez-Bermúdez**

Calle 63 #10-166, entre Av. 10 y 12, Quinta. Airinos,  
Urb. La Estrella, Maracaibo, Edo. Zulia  
Tel: 0261-742-5880 and 0416-867-2480

## Items to bring to your medical examination

The doctor will need the following items to complete the medical exam forms:

- Your visa interview letter,
- Your valid passport,
- Four (4) recently taken passport-sized color photographs,
- A copy of your immunization records, and
- Relevant X-rays and/or medical reports from any disease or serious injury you have had.

Any medical exam fees, including X-ray and blood test fees, must be paid **directly** to the examining physician.

## During the medical exam

The medical examination will include a medical history review, physical examination, chest X-ray, gonorrhea test, and blood test (for applicants 15 years of age and older). The United States also requires tuberculosis (TB) testing for all applicants two years of age and older. Please be prepared to discuss your medical history, any medications you are taking, and current treatments you are undergoing. More information on general medical requirements for U.S. immigrants is available [here](#). U.S. immigration law requires immigrant visa applicants to obtain certain vaccinations prior to the issuance of a visa. Current immigrant visa vaccination requirements are available [here](#). You can also read *Frequently Asked Questions* about our medical examination requirements [online](#).

## After the medical exam

After your examination is completed, the doctor will provide you with exam results in a sealed envelope. **DO NOT OPEN THIS ENVELOPE**. Instead, bring it to your visa interview. Any X-rays taken will be given to you. You **DO NOT** need to bring the X-rays to your visa interview unless you suffer from tuberculosis (TB). However, you **must** carry the X-rays with you when you travel to the United States for the first time. The medical report must be fewer than six months old when you enter the United States as an immigrant.

## Pre-Interview Checklist



**Please use the list below to determine the items that every applicant must bring to the immigrant visa interview. Any documents that are not in either English or Spanish must be accompanied by a certified English translation unless you are a Diversity Visa (DV) applicant. DV applicants must provide an English translation of ALL documents, even those in Spanish. We recommend you still attend your interview even if one or more of the required documents is missing.**

- A copy of your NVC interview letter (does not apply to Diversity Visa, fiancé(e), adoptive, or asylee/refugee applicants or expedited cases).
- Unexpired passport valid for six (6) months beyond your expected date of entry into the United States and a photocopy of the biographic page (where your name and photo are located).
- One (1) color photograph of each person applying for a visa (5 cm x 5 cm). Please review our [online photo requirements](#).
- Confirmation page from the Form DS-260 Application for an Immigrant Visa you submitted online at [ceac.state.gov/iv](https://ceac.state.gov/iv).
- Confirmation page with barcode from your [online](#) registration for a passport delivery address (See [Step 1](#)).
- Your **original** birth certificate and a photocopy.
- Original or certified copies of birth certificates for all children of the principal applicant (*even if he or she is not accompanying*).
- Medical examination results in a sealed envelope (*if the physician gives you these results*).

### **Applicants who fall into any category listed in italics below should bring these additional documents:**

#### *For family-based visa applications:*

- The appropriate [Form I-864 Affidavit of Support](#) for **each** financial sponsor along with a photocopy of the sponsor's IRS transcript or most recent U.S. federal income tax return, and any relevant W-2s.
- Proof of your U.S. petitioner's status and [domicile](#) in the United States (photocopy of a U.S. passport, naturalization certificate, or lawful permanent resident card).
- Evidence of the relationship between the petitioner and visa applicant (such as photographs, letters, or emails).
- If you are married:* Your **original** marriage certificate and a photocopy.
- If you were previously married:* Your **original** divorce or spouse's death certificate, English translation, and a photocopy.
- If you are older than 16 years of age:* The **original** police certificate from your country of current residence and all countries of previous residence.

**Please note that we only accept Venezuelan police certificates that are issued by the *Ministerio del Poder Popular de Relaciones Interiores, Justicia y Paz*. We do not accept letters of conduct. If you are a dual national, a police certificate from **each** country where you hold citizenship is required. Please consult with any relevant countries for their unique sets of regulations.**

- For employment-based visa applications:* Letter from your U.S. employer dated less than one month ago.
- If you have ever been convicted of a crime:* Court and criminal records, and a photocopy.
- If you have served in any country's military:* Military records and a photocopy.
- If you are adopted:* Adoption papers or custody documents and a photocopy.
- If you are the petitioner's stepchild or stepparent:* The **original** marriage certificate between either the petitioner and your biological relative *or* yourself and the petitioner's biological relative and a photocopy along with divorce records for any previous marriages of either party.

# Interview Guidelines



## Sending documents to the U.S. Embassy in Caracas

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If you have been asked to send us any documents, please DO NOT mail them to us directly. Instead, visit our [customer service](#) provider for information on document drop-off locations through Grupo Zoom. Envelopes should be addressed to the Immigrant Visa Unit, P.O. Box CCS-355237.

## Rescheduling or cancelling your interview

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If you are unable to attend your appointment, please go to [ustraveldocs.com](http://ustraveldocs.com) to select a new appointment date. **There may be a significant wait before the next available appointment**, so please attempt to attend the date already assigned. For some family-based and employment preference visa categories, a visa might only be available within the month you have been scheduled by NVC. **There is no guarantee that a visa will still be available on the date of your rescheduled interview.** Please carefully consult the [Visa Bulletin](#) before you decide to reschedule your interview. DV applicants should be aware that visas are numerically limited and must be issued by September 30 of the program year.

**Please note:** *You need to register your original NVC/KCC appointment online before you can reschedule it. Rescheduling is only possible on a date after your assigned appointment.*

## Security screening procedures

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All visitors to the U.S. Embassy in Caracas must follow certain security procedures. Any visitor who declines to be screened by U.S. Embassy security personnel will be unable to enter the embassy. To avoid delaying your entry and that of those in line behind you, please bring only what is required for your interview.

## Accompanying persons

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Every applicant must be present at the interview regardless of age. The following persons may accompany a visa applicant to their interview:

- Petitioners
- Registered attorneys
- Interpreter: Applicants may bring ONE interpreter if they do not speak English or Spanish well enough to participate in an interview.
- Special Needs Visitors: Applicants may bring ONE person to help if they are elderly, disabled, or a minor child.

## Immigrant visa fees

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If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview. All fees must be paid in U.S. dollars. We accept cash and U.S. issued Visa and MasterCard credit cards. We do not accept checks or debit cards from Venezuela. *Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found [here](#).

## Do not make travel plans outside of Venezuela

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If your visa is approved, we will keep your passport at the embassy while we prepare your immigration packet and print the visa for your passport. We will return your passport to you later via courier services only. If you have to travel within Venezuela while your passport is still with us, please make sure you have a valid picture ID other than your passport.

## After Your Visa Interview



A consular officer can make a decision on a visa application only after reviewing the formal application and interviewing the applicant. ***There is no guarantee that you will receive a visa.*** Do not sell your house, car or property, resign from your job or make non-refundable flight or other travel arrangements until you have received your immigrant visa.

### If more information is needed

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Sometimes a consular officer is unable to make a decision on a visa application because he or she needs to review additional documents or the case requires further administrative processing. ***When additional documents are requested,*** the consular officer will give you a refusal letter that asks you to submit additional documents. The letter will include instructions on how to send those documents to the embassy. ***Administrative processing*** takes additional time after the interview. Most administrative processing is resolved within 60 days. However, the timing varies based on the circumstances of each case. Before inquiring about the status of administrative processing, please wait **at least 60 days** after your interview.

### What happens after visa approval

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**Passport, Visa, and Sealed Immigrant Packet** – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no spelling errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. ***Do not open this envelope. You must carry it with you; do not put it in your checked luggage.*** If you receive X-rays during your medical examination, carry those with you and give them to the U.S. immigration authorities, if required. If there is a typo on your visa, send it back to the embassy along with the sealed immigration packet. We will send the corrected documents back to you via courier.

**USCIS Immigrant Fee** – All individuals who are issued immigrant visas overseas must **pay an [Immigrant Fee](#)** to U.S. Citizenship and Immigration Services (USCIS) ***prior to traveling*** to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a fiancé (e) (K) visa.

**When You Should Travel** – You must enter the United States *before* the expiration date on your visa, which is usually approximately (6) months from the date of printing. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas.

**Getting a Green Card** – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write on your visa application form. This is a very important document that proves you have permission to reside in the United States. ***If you plan to travel outside the U.S. before your green card arrives:*** Please consult [USCIS's](#) and [CBP's](#) websites for rules about what documents you need to re-enter the country. We also recommend you check with the airline to ensure you are in compliance with their rules. ***Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.***

**Children's Issues** – In the United States, children are required to have certain vaccinations before they can enroll in school. We recommend that you bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody as a result of a divorce, or you share custody with another parent, you should bring a copy of all applicable adoption or custodial papers from the authoritative court in your home country. You will need these papers (translated into English) for issues such as school enrollment, medical care, and eventual citizenship.

**Information for New Immigrants** – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "[Welcome to the United States: A Guide for New Immigrants](#)" online.

## Diversity Visa Applicants – Additional Information



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a [medical examination](#) prior to your visa interview; enroll in the required [courier service](#); and gather the required documents.

*Below are additional instructions that apply **only** to DV applicants.*

### Bring to your interview

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In addition to the documents listed on the [Pre-Interview Checklist](#) in this package, DV applicants should also bring the following items to their visa interview:

- Appointment information printed from the “Entrant Status Check” on the [E-DV website](#).
- Documents showing that you have either a qualifying high school education **OR** have two years of qualifying work experience in the last five years immediately prior to application (for the principal applicant only; more information is available [online](#)).
- Payment in cash of the \$330 Diversity Visa Application Fee for each applicant. All fees must be paid in U.S. dollars. We accept cash and U.S.-issued Visa and MasterCard credit cards. We do not accept checks or debit cards from Venezuela.

*Any documents that are not in English must be accompanied by a certified English translation.*

### Review your DV Lottery entry

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Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years of age. This includes your natural children, your spouse’s children, or children you have formally adopted in accordance with the laws of your country.

***Failure to have listed an existing spouse or child at the time of your entry in the Diversity Visa lottery will result in the denial of your visa and visas for your family.*** Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. If you failed to include a child who had already been born, or a spouse to whom you were married when you entered the lottery, you should not proceed with the visa application. You can review the eligibility requirements [online](#).